

Annex A



Ministeru	Ministeru għas-Saħħa
L-impjeg	Charge Nurse

OFFICE of the DEPUTY PRIME MINISTER MINISTRY for HEALTH
15, PALAZZO CASTELLANIA, MERCHANTS STREET, VALLETTA, MALTA

Dmirijiet u responsabbiltajiet

- i. jkun konformi ma' policies u proċeduri standard kif determinat miċ-Chief Nursing Manager;
- ii. jassumi responsabbiltà kontinwa għall-immaniġġjar ta' l-unità klinika speċifikata;
- iii. jassigura tmexxija effettiva ta' kuljum tas-sala li jinkludi l-imħażen, il-provvisti, irrekwiżizzjonijiet ġodda u oġġetti ta' sostituzzjoni;
- iv. jassigura li l-impjegati taħt ir-responsabbiltà tagħha qed jaħdmu fl-ambitu ta' responsabbiltà professjonali kif definit mid-deskrizzjoni tax-xogħol tagħhom u kif definit mill-Kodiċi ta' Kondotta Professjonali;
- v. jieħu r-responsabbiltà għas-sigurtà tal-klijenti u l-impjegati f'kull hin u tiżgura li l-incidenti tassigurtà kollha jiġu rrapportati kif meħtieġ;
- vi. jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Saħħa;
- vii. Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;
- viii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

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Ministry	Ministry for Health
Job title	Charge Nurse



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Duties and responsibilities

- i. complies with standard policies and procedures as determined by the Chief Nursing Manager;
- ii. assumes continuous responsibility for the management of the specified clinical unit;
- iii. ensures that there is effective daily running of the ward including stores, supplies, new requisitions and replacement items;
- iv. ensures that staff under his/her charge are working within the scope of professional responsibility as defined by their job description and as defined by the Code of Professional Conduct;
- v. takes responsibility for the safety of the clients and employees at all times and make sure that all safety incidents are reported as necessary;
- vi. makes use of the Information Technology systems which may be in operation the Ministry for Health;
- vii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;
- viii. Any other duties as directed by the Principal Permanent Secretary.